



The Mizoram Gazette

EXTRA ORDINARY

Published by Authority

RNI No. 27009/1973

Postal Regn. No. NE-313(MZ) 2006-2008

VOL - LII Aizawl, Monday 13.2.2023 Magha 24, S.E. 1944, Issue No. 70

NOTIFICATION

No. J. 20011/1/2012-HM(ST &CA), the 10th February, 2023. In exercise of the powers conferred by sub-section (1) of section 18 of the Mizoram Scheduled Tribes and Scheduled Castes (Regulation of Issuance and Verification of) Community Certificates Act, 2014 (Act No. 5 of 2014), the Governor of Mizoram is pleased to make the following rules, namely:-

1. Short Title, Extent and Commencement.-
 - (1) These rules may be called the Mizoram Scheduled Tribes and Scheduled Castes (Regulation of Issuance and Verification of) Community Certificates Rules, 2023.
 - (2) These rules shall be applicable to the whole of Mizoram.
 - (3) These rules shall come into force from the date of publication in the Official Gazette.
2. Definition.-
 - (1) In these rules, unless the context otherwise requires, -
 - (a) 'Act' means the Mizoram Scheduled Tribes and Scheduled Castes (Regulation of Issuance and Verification of) Community Certificates Act, 2014 (Act No. 5 of 2014);
 - (b) 'Appellate Authority' means an officer or an authority specified by the Government, by notification in the *Official Gazette*, issued under sub-section(1) of section 5 of the Act to hear and decide appeals against the order of rejection of the application for issuance of Scheduled Tribe and Scheduled Caste Certificate by the Competent Authority;
 - (c) 'Applicant' means a persons who makes an application for obtaining a Scheduled Tribe and Schedule Caste Certificate or for verification of such Certificate;
 - (d) 'Form' means a Form appended to these rules;
 - (e) 'Presidential Order' means the Order issued by the President of India under article 342 of the Constitution of India and as amended by Parliament from time to time, notifying the list of the Scheduled Tribes and Scheduled Castes in respect of the State of Mizoram;
 - (f) 'Scheduled Tribe Certificate and Scheduled Caste Certificate' means a certificate issued by the Competent Authority indicating therein the Scheduled Tribe and the Scheduled Caste to which the applicant belongs;
 - (g) 'Validity Certificate' means a Certificate issued by the State Srutiny Committee validating the Scheduled Tribe Certificate and Scheduled Caste Certificate issued by the Competent Authority;

- (h) 'Vigilance Cell' means the Vigilance Cell constituted by the Government in each district by notification in the Official Gazette, under rule 9 of these rules to assist the Scrutiny Committee for conducting enquiry.
 - (2) Words and expressions not defined in these rules but defined in the Act shall have the same meaning respectively assigned to them in the Act.
3. Application For Community Certificate and its registration, -
- (1) A person who claims to belong to any of the Scheduled Tribes or Scheduled Castes and accordingly desires to have a Community Certificate shall submit an application in Form-A to the Competent Authority.
 - (2) The application must be duly signed by the applicant or his parents or legal guardian in case the applicant is a minor and be accompanied by self attested copy of the following documents, as may be, in support of the application, namely: -
 - (a) Residential Certificate issued by the Competent Authority;
 - (b) Two recent Passport Size colour photographs;
 - (c) Any document in support of application/claim such as copy of community certificates, if any, issued to his parents or siblings or paternal kins;
 - (d) Self-declaration by applicant or his or her parent(s) regarding his Tribe, sub-tribe, caste, sub-caste and religion duly countersigned by the Chairman/Secretary Local Council concerned and President/Secretary Village Council concerned.
 - (e) Voter Identity Card or Aadhar Card or Driving License or PAN Card or first page of Bank Pass Book having identity details or Birth Certificate from a competent authority;
 - (3) The applicant may also make application through online web portal notified by the Government from time to time, by paying the prescribed user charges.
4. Procedure to be followed by competent authority for grant of certificate or rejection of application for Community Certificate.-
- (1) On receipt of the application under section 3 of the Act, the Competent Authority shall ensure that the applicant has furnished complete information in all respect and shall give the acknowledgment Slip in Form-B with the date of receipt of the application along with the list of documents furnished by the applicant with the application.
 - (2) The Competent Authority shall scrutinise the claim of the applicant and shall satisfy himself about the genuineness of the claim.
 - (3) The Competent Authority shall maintain a separate register of such application for Scheduled Tribe and Scheduled Caste in Form-C(ST) and Form-C(SC).
 - (4) The Competent Authority shall verify the documents with the original documents and if satisfied about the correctness of the information, documents and evidence furnished by the applicant and the applicant belongs to one of the Scheduled Tribes or the Schedule Castes as claimed by him, he shall issue the Community Certificate relating to Scheduled Tribe in Form-D(ST) and Scheduled Caste in Form-D(SC) within fifteen days from the date of receipt of the duly completed application unless unavoidable circumstances prevent it.
 - (5) The list of the applicants to whom the Community Certificate (Scheduled Tribe/Scheduled Caste) have been issued or, as the case may be, reject, during a month, shall be displayed on the notice board of the office of the Competent Authority by the 5th day of next succeeding month and certificate to that effect shall be recorded in the register maintained by him.
 - (6) Each such certificate shall bear,-
 - (a) Serial number of the Scheduled Tribes/Scheduled Castes issued by the Competent Authority;
 - (b) signature and official seal of the Competent Authority;

- (c) serial number of the Scheduled Tribes and Scheduled Castes mentioned in the list of the Presidential Order as well as title of the Order ;
 - (d) name and designation of the Competent Authority, below his signature;
 - (e) date and place of issuance of Certificate;
- (7) If the Competent Authority is not satisfied with the claim of the application on the scrutiny of evidence produced, he may, after recording reasons thereof, order a further enquiry as he deems fit. For conducting the inquiry, the Competent Authority shall issue a notice in Form-E, giving a clear fifteen days period from the date of issue of the notice, to the applicant or for any other person concerned for attending the enquiry proceedings.
- (8) Where a person on whom a notice is served under sub-rule(7) by the Competent Authority fails to appear before it, on the date mentioned therein, the Competent Authority shall give one more opportunity to him and then decide the application as well as objections raised, if any, on merits of the case.
- (9) Where the applicant fails to appear before it the Competent Authority shall complete the enquiry within a period of thirty days from the date of the order of enquiry.
- (10) After considering the evidences produced by the applicant or any other person on his behalf, and the statement of the applicant and after taking into account the material gathered by the Competent Authority, if the Competent Authority is satisfied about the genuineness of the claim, he shall grant the Scheduled Tribe/Scheduled Caste Certificate to the applicant within a period of forty-five days from the date of the application. In case the competent authority is not satisfied and found that the applicant does not belong to one of the Scheduled Tribes or the Schedule Castes as claimed by him, he may reject the application after recording reasons thereof.
- (11) In case of the rejection of the application, the Competent Authority shall give a copy of the Order, free of cost, immediately, after passing of the Order, to the applicant and obtain an acknowledgment thereof. The Competent Authority shall specifically state, below the operative part of the Order, that the applicant has a right to appeal and shall mention about the Appellate Authority and the period of limitation for appeal.
5. Grant Of Scheduled Tribes and Scheduled Castes Certificate to migrated persons.-
- (1) Migration from other States to the State of Mizoram:-
- (a) The Competent Authority, if satisfied, may issue Scheduled Tribes/Scheduled Castes Certificate in Form-F to an applicant who has migrated to the State of Mizoram from any other State or Union Territory, on production of the genuine Scheduled Tribes/Castes Certificate issued to his father or paternal grandfather by the Competent Authority concerned of that State except where the Competent Authority feels that detailed enquiry is necessary through the State of origin before issue of the Certificate.
 - (b) If the Competent Authority feels that before issuing such Scheduled Tribe/Caste Certificate, a detailed enquiry is necessary, he may do so through the applicant's State of origin.
 - (c) A Scheduled Tribe/Caste holder who has migrated to Mizoram from the State of his origin for the purpose of seeking education, employment etc., will be deemed to derive benefits from the State of his origin and not from the State of Mizoram.
- Explanation.- For the purpose of sub-rule(1), " Migration from other State" means-
- (i) a person who has migrated to the State of Mizoram from any other State/ Union Territory on or after the Constitution (Scheduled Tribes) Order, 1950 and the Constitution(Scheduled Caste) Order,1950,
 - (ii) a person whose tribe/caste is scheduled as a Scheduled Tribe/Caste in his original State, but not in the State of Mizoram and the person whose tribe is scheduled as

Scheduled Tribe/Caste as well as in his original State having his ordinary residence on the date of the Notification of Presidential Order scheduling his tribe/caste in the State/Union Territory other than Mizoram would both be treated as migrants.

- (2) The provisions of sub-rule(7) to (11) of rule 4 shall *mutatis mutandis* apply in respect of the rejection of application of a migrated person.
6. Maintenance of record by the Competent Authority.-
- (1) The Competent Authority shall maintain a separate register for Scheduled Tribe and Scheduled Caste in Form-G(ST) and G(SC), of the Certificates issued by him.
 - (2) The Competent Authority shall submit monthly report as record in register FORM-G(ST) and FORM-G(SC) to the Secretary, Home Department and Deputy Commissioners concerned.
 - (3) The register of the Community Certificates so maintained by the Competent Authority shall be open for inspection by the general public.
7. Appellate Authority.-
- (1) If the application for grant of Community Certificate is rejected by the Competent Authority, the applicant may prefer an appeal against the order of rejection to the respective Appellate Authority within a period of thirty days from the date of rejection order.
 - (2) The Appellate Authority shall examine the grounds on which the appeal is filed and also receive or call for further documents and call for further record of the Competent Authority if considered necessary, and pass such orders within a period of three months as the Appellate Authority considers fit and proper in the matter.
 - (3) The Appellate Authority shall pass order as deems fit after giving the applicant proper opportunity of being heard.
 - (4) A copy of the order so passed by the Appellate Authority shall be communicated to the applicant, and to the concerned Competent Authority with a direction to take action as per the order.
8. Meetings and Quorum of Scrutiny Committee.-
- (1) The quorum of Scrutiny Committee as may be notified by the Government under sub-section (2) of section 6 shall be followed for any hearing or sitting for decision.
 - (2) A majority decision shall be the judgment of the Scrutiny Committee.
 - (3) The Scrutiny Committee shall meet depending upon the case available for scrutiny after issue of notice to all the members along with the Agenda Notes.
9. Constitution of Vigilance Cell.-
- 1) The State Government shall constitute a Vigilance Cell in each district to assist the Scrutiny Committee for conducting enquiry which shall consist of:-
 - (i) Deputy Superintendent of Police of each district;
 - (ii) Police officer, not below the rank of Police Inspector appointed by State Government;
 - (iii) Other members to be appointed/nominated by the State Government.
 - 2) The Vigilance Cell shall investigate into the social status claim and visit the local place of residence and original place from which the applicant hails and usually resides or in case of migration to the town or city, the place from which he originally hailed from. The Vigilance Cell shall personally verify and collect all the facts of the social status claimed by the candidate or the parent or guardian, as the case may be. It shall also examine the school

records, birth registration, if any. It shall also examine the parent, guardian or the candidate in relation to their tribe/caste etc. or such other persons who have knowledge of the social status of the candidate and then submit a report to the Scrutiny Committee with all particulars of the Scheduled Tribes/Scheduled Castes relating to their peculiar anthropological and ethnological traits, deity, rituals, customs, mode of marriage, death ceremonies, method of burial of dead bodies etc. by the concerned tribes or castes communities etc. The report shall contain clear opinion of the Vigilance Cell regarding the social status of the candidate.

10. Verification of Community Certificate by the Scrutiny Committee.-
 - (1) After obtaining the community certificate from the Competent Authority, any person desirous of availing of the benefits or concessions provided to the Scheduled Tribes/Scheduled Caste for the purposes mentioned in section 3 of the Act shall make an application well in advance in Form-H to the Scrutiny Committee for the verification of such Certificate and to obtain the validity certificate thereof.
 - (2) The applicant shall submit the following documents with his application for verification of his Scheduled Tribe/Caste Certificate:-
 - (a) The original Scheduled Tribe/Caste Certificate of the applicant along with one attested copy;
 - (b) An affidavit in Form-I;
 - (c) Attested copies of School/College Certificate;
 - (d) If a father is in service, the extract of the pages of the service record (book) which contain tribe/caste entry;
 - (f) Documentary evidence which proves permanent residence in a particular area on or before declaration of relevant Presidential Order;
 - (3) The applicant shall submit original certificates and documents for verification whenever required by the Scrutiny Committee.
 - (4) If Scrutiny Committee call for any further documents, the applicant shall produce the requisite documents.

11. Procedure to be followed by Scrutiny Committee,-
 - (1) On receipt of the application, the Scrutiny Committee shall verify the information and documents submitted by the applicant and approve the application within two months. The Scrutiny Committee shall register the application for verification in the prescribed register separately maintained for Scheduled Tribe in Form-J(ST) and for Scheduled Caste in Form-J(SC).
 - (2) If the Scrutiny Committee is not satisfied with the documentary evidence produced by the applicant, it shall forward the application to the Vigilance Cell concerned for conducting enquiry at the places like the School, residence and such other places.
 - (3) The officer of Vigilance Cell shall visit the local place of residence and original place from where the applicant hails and usually resides, or in case of migration, to the town or city or place from which he originally hailed from.
 - (4) The Vigilance officer shall personally verify and collect all the facts about social status claimed by the applicant or his parents or the guardians, as the case may be.
 - (5) The Vigilance Cell shall also examine the parent or guardian or the applicant for the purpose of verification of their tribe/caste of the applicant.
 - (6) After completion of enquiry, the Vigilance Cell shall submit its report to the Scrutiny Committee who will in turn scrutinise the report submitted by the Vigilance Cell.
 - (7) In case the report of Vigilance Cell is in favour of the applicant, and if the Scrutiny Committee is satisfied that the claim of the applicant is genuine and true, the Scrutiny Committee may issue the validity certificate as in Form-K.

- (8) If the Scrutiny Committee, on the basis of report of Vigilance Cell and other documents available, is not satisfied about the claim of the applicant, the Committee shall issue a show cause notice to the applicant and also serve a copy of report of the Vigilance Cell. The notice shall indicate that the representation or reply, if any, should be made within 15(fifteen) days from the date of receipt of the notice. In case the applicant requests for adjournment or extension of the time-limit, reasonable time, may be granted.
- (9) (a) After personal hearing, if the Scrutiny Committee is satisfied regarding the genuineness of the claim, Validity Certificate shall be issued. The Scrutiny Committee shall maintain a **separate register** in Form-L(ST) for Scheduled Tribes and in FORM-L(SC) for Scheduled Castes of Validity Certificates issued by it.
- (b) After personal hearing, if the Scrutiny Committee is not satisfied about the genuineness of the claim and correctness of the Scheduled Tribe/Caste Certificate, it shall pass an order of cancellation and of confiscation of the Certificate and communicate the same to the Competent Authority for taking necessary entries in the register and for further necessary action. The Scheduled Tribe/Caste Certificate shall then be stamped as "cancelled and confiscated".
12. Collection of processing charge .- The Government, may by notification published in the official gazette, collect processing charge from the applicant on account of community certificates as may be prescribed from time to time.
13. Complaints.-
- (1) Any complaint or allegation that a person to whom a Scheduled Tribe/Scheduled Caste Certificate has been issued, is not belonging to that tribe/caste shall be enquired by the Scrutiny Committee.
- (2) The Scrutiny Committee shall decide all such complaints within a period of two months from the date of receipt of complaint. The decision of the Scrutiny Committee shall be communicated to the Competent Authority who has issued the said Community Certificate for taking suitable action against the applicant as per section 10 and 11 of the Act.
14. Complaint to be filed by the Scrutiny Committee,- After giving an opportunity of being heard, the Scrutiny Committee or any other officer authorised by the Scrutiny Committee for this purpose shall file a complaint with the previous sanction of the State Government under sub-section(2) of section 13 of the Act against the officer concerned who has deliberately or intentionally issued a false Community Certificate in a criminal court having jurisdiction to try the offence.
15. Certified Copies .- On receipt of an application for certified copies of the decision from the person other than the complainant, the Scrutiny Committee may supply certified copy of its decision after due satisfaction.
16. Procedure for issuance of duplicate copy of Validity Certificate .- If the original copy of Validity Certificate is lost or stolen or destroyed by natural calamities like fire, flood, earthquake etc, a duplicate copy of Validity Certificate shall be issued by the Scrutiny Committee after verification of original record. The application for issuance of duplicate copy of validity certificate shall be made along with an affidavit duly sworn. Such certificate shall be clearly marked as "Duplicate."

17. Preservation of record by Competent Authority and by the Scrutiny Committee .-
- (1) The Competent Authority shall preserve the record of the Community Certificate in the following manner: -
 - (i) Consolidated register of issuance of Scheduled Tribe/Caste Certificate: Permanent record.
 - (ii) Individual case: - Thirty years.
 - (iii) Any other record: - Ten years.
 - (2) The Scrutiny Committee shall preserve the record in the following manner: -
 - (i) Case Register: - Permanent record.
 - (ii) Individual case record: - Permanent record.
 - (iii) Any other record: Ten years.

H. Lalengmawia,
Commissioner & Secretary to the Government of Mizoram,
Home Department.

FORM-A
[See rule 3(1)]

To,

The.....
..... Sub-Division
..... District.
Mizoram

Sir,

I am in need of a Schedule Tribe/Schedule Caste Certificate for myself/my son/daughter for which the details are given below:

- 1. Name of the Applicant in full(in block letter) :: _____
- 2. Sex of the applicant :: _____
- 3. Full postal Address :: _____
Police Station _____
- 4. Date of Birth :: _____
- 5. Father's Name :: _____
- 6. Place of permanent address :: _____
:: _____
- 7. (a) Whether the Certificate is applied for any other person? :: _____
(b) If so, in what capacity :: _____
(c) If so, name and address :: _____
- 8. Purpose for which the Certificate is required. :: _____
- 9. Religion of applicant :: _____
- 10. Tribe/Caste, sub-tribe/sub-caste of the applicant :: _____
- 11. Name of the Tribe/Caste of the applicant's father :: _____
- 12. Applicant's E.Roll, Part No.....SI. No. No. & Name of Constituency(EPIC of Father/mother/guardian for minor) :: _____
- 13. List of documents submitted:
 - (a) Residential Certificate
 - (b) Two recent Passport size colour photographs
 - (c) Self declaration by applicant duly countersigned by Local Council/Village Council concerned.
 - (d) Voter I.D/Aadhar Card/Driving License/PAN Card/first page of Bank Pass book having identity details/Birth Certificate, whichever is appropriate.

Place :: _____
Date :: _____

Signature of the Applicant

SELF-DECLARATION

I/We, _____ s/o _____ residing in _____ village
 _____ P.O.....District.....belong to.....(religion)and Tribe/caste.....
 do hereby declared that the information or documents furnished by me/us in the application above are true to the best of my knowledge and belief. And if these are found to be untrue and incorrect later on, I/We shall be liable for prosecution under Section 11 of the Act No.5 of 2014.

Place :: _____
 Date :: _____

Signature of the Applicant

Countersigned by

Chairman/Secretary, Local Council/
 President/Secretary, Village Council

FORM-B
 [See rule 4(1)]

ACKNOWLEDGMENT SLIP

Received an application for issue of Community Certificate relating to Scheduled Tribe/Scheduled Caste, from.....(name of applicant/parent/guardian), Village/Town/City.....District.....on.....

Name of the Office
 Date:

Signature of the Officer authorised
 by the Competent Authority
 (Name in Capital letters) and
 designation with seal.

FORM-C (ST)
[See rule 4(3)]

FORM FOR REGISTER OF THE APPLICATION TO BE MAINTAINED BY THE
COMPETENT AUTHORITY

Serial No.	Name of applicant	District	Date of receipt of application	Date of decision (issued/rejected)	ST Certificate No. and date	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

FORM-C(SC)
[See rule 4(3)]

FORM FOR REGISTER OF THE APPLICATION TO BE MAINTAINED BY THE
COMPETENT AUTHORITY

Serial No.	Name of applicant	District	Date of receipt of application	Date of decision (issued/rejected)	SC Certificate No. and date	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

FORM-D(ST)
[See rule 4(4)]



Passport
Size
Photo

OFFICE OF THE DEPUTY COMMISSIONER
NAME OF DISTRICT :
(NAME OF BRANCH)

SCHEDULED TRIBE CERTIFICATE

This is to certify that Shri*/Smt.* /Miss* _____ wife*/ son*/
daughter* of Mr*/Mrs* _____ of village*/town* _____
P.O. _____ P.S. _____ in District _____ of the State
of Mizoram belongs to _____ which is recognized as Scheduled Tribe under the
Constitution (Scheduled Tribe) Order, 1950 as amended from time to time.

Shri/Smt./ Miss _____ is an ordinary resident of village/town
_____ of _____ District of Mizoram

Regd. No :

Date :

Name & Signature of issuing
authority with Seal.

* Strike out which ever is not applicable.

FORM-D(SC)
[See rule 4(4)]



Passport
Size
Photo

OFFICE OF THE DEPUTY COMMISSIONER
NAME OF DISTRICT:
(NAME OF BRANCH)

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri*/Smt.* /Miss* _____ wife*/ son*/
daughter* of Mr*/Mrs* _____ of village*/town* _____
P.O. _____ P.S. _____ in District _____ of the State
of Mizoram belongs to _____ which is recognized as Scheduled Caste under The
Constitution (Scheduled Castes) Order, 1950 as amended from time to time.

Shri/Smt./ Miss _____ is an ordinary resident of village/town
_____ of _____ District of Mizoram

Regd. No :
Date :

Name & Signature of issuing
authority with Seal.

* *Strike out which ever is not applicable.*

FORM-E
[See rule 4(7)]

NOTICE TO THE APPLICANT

Shri*/Smt.* /Kumari* ,Village.....,District, whereas an application has been made by.....(name of applicant)S/o*, D/o*, W/o*(name of the father*/husband*) for the issue of Community Certificate under Sec.3(1)/Sec.3(2) of the Mizoram Scheduled Tribes and Scheduled Castes(Regulation of Issuance and verification of) Community Certificates Act,2014(Act No. 5of 2014). Notice is hereby given that an enquiry will be made about the community claim of the above mentioned applicant by the undersigned at.....(time) on.....(date) of.....(month(year) at.....(place). He/ She shall appear without fail at the said place on the said date and said time to substantiate his or her community claim, with oral and documentary evidence, failing which the Competent Authority will either confirm or reject the community claim of the applicant based on the documents/evidence furnished by the applicant in Form-A to the Competent Authority and the material/evidence gathered by the Competent Authority in this case. He/ She may bring his/her parents to assist him/her in the enquiry.

Place : Signature, name and designation of
Date : Competent Authority
(Seal)

* Strike out which is not applicable.

FORM-F
[See rule 5(1)(a)]

Form of Scheduled Tribe/Caste Certificate for Migrants from other State to the State of Mizoram.

This is to certify that Shri*/Smt.* /Kumari* _____ son/daughter* of _____ Village*/Town* _____ in District/Division* _____ of the State*/Union Territory* belongs to the _____ Tribe* SI. No. _____ which is recognised as a Scheduled Tribe/Caste* in the State/Union Territory of.....issued by the _____ (name of issuing authority)vide their No.....dated.....

This certificate is issued on the basis of the Scheduled Tribe/Caste Certificate issued to Pu/Pi father of Shri*/Smt.* /Kumari* of Village*/Town*in District/ Division* of the State/Union Territory* who belongs to the.....Tribe/caste* Sr. No.....which is recognised as a Scheduled Tribe*/Caste* in the State*/Union Territory* issued by the..... (name/designation of Competent Authority) vide their No..... dated

Shri*/Smt.* /Kumari* and/or his*/her* Family ordinarily reside(s) in village*/ town*ofDistrict/Division of Mizoram.

The Constitution(Scheduled Tribes) Order,1950.

The Constitution (Scheduled Tribes)(Union Territories) Order,1950.

Regn. No.: Signature of issuing authority
Dated: Designation
(With Seal of Office)

Relevant Constitution of Scheduled Tribes/Caste Order should be indicated

* Strike out which is not applicable.

FORM-G(SC)
[See rule 6(1)]

Form for Register to be maintained by the Competent Authority showing the details of the Community Certificates issued to the applicant.

Name of the District :.....
Name of the office of Competent Authority :.....

Sl. No.	Sl. No. of applicant in the register of application	SC Certificate issued or denied	Name of person to whom the community certificate has been issued	Sl. No. in the list of SC	Name of caste	Address	Village	SC Certificate No.	Date of issue	Name of Competent Authority	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											

FORM-H
[See rule 11(1)]

Form of application to be submitted to the Scrutiny Committee for verification of Community Certificate

To,

The Chairman
Scrutiny Committee

Subject: Scrutiny and verification of community certificate.

Sir,

I, the undersigned.....want to verify a Schedule Tribe/Scheduled Caste Certificate(claim) for(purpose)..... I am submitting the following information and documents in support of my Scheduled Tribe/Scheduled Caste claim. The original certificate may please be returned to me after its scrutiny and verification.

1. Full name of the applicant:
Present Address:
Village/Town/City and District:
Phone number:
Name of Post office:
Police Station :
2. Full name of the applicant's father And permanent address
(in case, the father is not alive, the permanent address of
the father at the time of his death to be mentioned):
3. Present occupation of the applicant's
Father with address and phone number:
4. If father is serving, post held and name of office:
5. Scheduled Tribe/Sub-Tribe/Part or
group of tribe claimed by the applicant:
6. (a) Applicant's original place & District:
(b) If The Place has left, when who and why it was left:
(c) The name of the place (Village/Town/City, and District) where Applicant's father/grand-
father was residing as on 6th September, 1950 of Presidential Order:
7. The Documents on the basis of which the applicant has obtained Scheduled Tribe Certificate
from the Competent Authority.
8. (a) Is scheduled tribe/caste certificate of any member of the family has been verified before
this? if yes, Name of the family member, relation with the applicant and when and for what
the verification was done.
(b) If Validity Certificate has been obtained, give its number and date, (enclose a copy)
9. Following documents (original, certificate and its attested copies should be enclosed
(a) Original Scheduled Tribe/Caste Certificate of the applicant with 1(one)attested copy.
(b) Affidavit in Form-I.
(c) Attested copies of School Certificates and Birth Certificates.
(d) Attested copies of following document in respect of applicant's father
(e) Any other relevant evidence/documents, in support of the applicants Scheduled Tribe
Certificate (claim).

If any one of the above document is not available, state reasons for non-availability of documents

.....

.....

.....

.....

I have submitted the original documents and their attested copies as above, along with the application for verification. I declare on oath, in writing, that the information furnished in the application form by me is true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the applicant's father/guardian)

Yours,
(Signature of the Applicant)

FORM -I
[see rule 11(2) (b)]

Form of an affidavit to be submitted to the Scrutiny Committee with the form of application for verification of the Scheduled Tribe Certificate by the applicant

I, _____ son/daughter/wife of _____ aged _____ years, occupation _____ residing at _____ Village of _____ Sub-division of _____ District of State of Mizoram hereby Solemnly affirm as under:-

I belong to _____ Scheduled Tribe/Caste. I have applied for verification of my Scheduled Tribe/Caste Certificate No _____ dated _____ issued by the _____

The documents regarding validation/invalidation of following relatives from paternal side are enclosed with application:

- (1)
- (2)

As mentioned above, a genealogical tree showing the relation with the relative whose validity certificates are enclosed with the application.

All the documents furnished along with an application form and the information furnished in the application form, are true and correct to the best of my knowledge and belief.

Signature
.....
(Name of the applicant)

* Strike out which is not applicable.

FORM -L (SC)
[See Rule 12 (9) (a)]

Register showing the details of the validity certificate of Scheduled Caste issued by the State Scrutiny Committee.

Serial No.	Village/Town/City/ Locality	Name of person to whom the validity certificate has been issued	Sl. No. of the application in the register of application	Address	Scheduled Tribe Certificate No.	Validity Certificate No...& date of issue	Name of the caste	Signature and name of the Competent Authority
1	2	3	4	5	6	7	8	11