### No. A.35017/1/2016-HMP/76-77 GOVERNMENT OF MIZORAM HOME DEPARTMENT

Dated Aizawl the 12th April,2023

#### VACANCY CIRCULAR

Applications are hereby invited for appointment to the post of Joint Director (Operations) under Disaster Management & Rehabilitation Department to be filled up by deputation initially for a period of 2 (two) years. The number of post, level in the pay matrix and the eligibility conditions for deputation as per the Notification of Disaster Management & Rehabilitation Department vide No. A.11011/12/2009-DMR/Pt dt. 05.10.2015 as below:

SI No.	Name of post and level in the pay matrix	No. of post	Eligible conditions
1.	Joint Director (Operation)	1 (one)	By deputation from MPS
	Level 12 of Pay Matrix Rs 78800-175200/-		Officer of Junior Administrative Grade

- 2. The upper age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications as per the provisions in paragraph 9 of the OM on "Guidelines for appointment on deputation (including short term contract)/ deputation on foreign service and absorption" issued vide No. A.12011/2/2019-P&AR(GSW) dated 09.01.2022.
- 3. Application Form duly filled up for the above post can be submitted to the Under Secretary-I, Home Department as per prescribed proforma (copy enclosed in Annexure) on or before 21.04.2023

#### Sd/-H. LALENGMAWIA

Commissioner&Secretary to the Government of Mizoram, Home Department Memo No. A.35017/1/2016-HMP/76-77 : Dated Aizawl the 12<sup>th</sup> April,2023 Copy to:

- 1. Secretary to Chief Minister, Mizoram.
- 2. P.S to Deputy Chief Minister, Mizoram.
- 3. P. S to Home Minister, Mizoram.
- 4. Secretary, Disaster Management & Rehabilitation Department.
- 5. Sr. PPS to Chief Secretary, Mizoram.
- 6. Director General of Police, Mizoram.
- 7. Superintendent-I, Home Department for uploading in the website.

8. Guard File.

(ZAHMINGTHANGA)

Under Secretary to the Government of Mizoram,
Home Department.

# COMMON APPLICATION FORM FOR APPOINTMENT BY DEPUTATION (INCLUDING SHORT TERM CONTRACT) / FOREIGN SERVICE / ABSORPTION

Name of applicant				
(in capital le	tters)			
Date of birth	 l			
enclose sel	f att			
		correspondence including		
Name of pos	st app	lied		
Designation	of pr			
Name of serv	vice /			
Present scale	of pa			
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		J 11	Ouali	fications /
Qualifications / experience required			experience possessed by	
Quanne	ation	the official		
Essential	1			
	2		15	
	3			
1				
Desirable	1		.50	
	in capital le Date of birthenclose sel document li Address frontact num Name of pos Designation Name of ser Present scale Date of join egular basis Educational enclosed sel Please state nd other qualification bost in the ircular are se	Date of birth enclose self att document like HSAddress for contact number Name of post app Designation of provided present scale of particular basis Educational qualifications / expost in the recipircular are satisfication (Seential)	Date of birth enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.) Address for correspondence including contact number Name of post applied Designation of present post held Name of service / department Present scale of pay/level in pay matrix Date of joining the present grade / post on egular basis Educational qualification enclosed self attested copy) Please state whether or not the educational and other qualification and other qualifications / experience prescribed for the post in the recruitment rules / vacancy ircular are satisfied by the applicant  Qualifications / experience required Essential 1	Date of birth enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.) Address for correspondence including contact number Name of post applied Designation of present post held Name of service / department Present scale of pay/level in pay matrix Date of joining the present grade / post on egular basis Educational qualification enclosed self attested copy) Please state whether or not the educational and other qualifications and other qualifications / experience prescribed for the post in the recruitment rules / vacancy ircular are satisfied by the applicant  Qualifications / experience required  Essential  Qualification / experience required  Essential  Qualifications / experience required

employment is a employer:  a) Central Government of Universities d) Autonomous of				
would like to m suitability for th other things, incl qualifications (ii) work experience,				
applicant during preceding last application? If a order of impos				
Name of post held			Nature	of duties
	From	10		
	permanent/regule contract etc.  Please state employment is remployer:  a) Central Governome contract etc.  b) State Governome contract etc.  Universities do Autonomous do e) Government Universities do Hard Hard Hard Hard Hard Hard Hard Hard	permanent/regular or ad hoc contract etc.  Please state whether the employment is under any of employer:  a) Central Government b) State Government c) Universities d) Autonomous organizations e) Government Undertaking  Any additional information would like to mention in sup suitability for the post (This other things, include (i) additional qualifications (ii) professional work experience, etc. Separate enclosed if necessary)  Whether penalty, if any, was imapplicant during a period preceding last date for suapplication? If any, enclose a order of imposition of penalty if any application? If any, enclose a order of imposition of penalty in a period preceding last date for suapplication? If any, enclose a order of imposition of penalty in a period penalty in a period preceding last date for suapplication? If any, enclose a order of imposition of penalty in a period penalty in a period preceding last date for suapplication? If any, enclose a order of imposition of penalty in a period penalty in a penal	permanent/regular or ad hoc or temporary, contract etc.  Please state whether the substantive employment is under any of the following employer:  a) Central Government b) State Government c) Universities d) Autonomous organizations e) Government Undertaking  Any additional information which you would like to mention in support of your suitability for the post (This may, among other things, include (i) additional academic qualifications (ii) professional training (iii) work experience, etc. Separate sheet may be enclosed if necessary)  Whether penalty, if any, was imposed on the applicant during a period of 5 years preceding last date for submission of application? If any, enclose a copy of the order of imposition of penalty by the Disciplinary Authority.  Details of post(s) held in chronological order (enclose separate sheet, if necessary)  Duration  Name of post held	permanent/regular or ad hoc or temporary, contract etc.  Please state whether the substantive employment is under any of the following employer:  a) Central Government b) State Government c) Universities d) Autonomous organizations e) Government Undertaking  Any additional information which you would like to mention in support of your suitability for the post (This may, among other things, include (i) additional academic qualifications (ii) professional training (iii) work experience, etc. Separate sheet may be enclosed if necessary)  Whether penalty, if any, was imposed on the applicant during a period of 5 years preceding last date for submission of application? If any, enclose a copy of the order of imposition of penalty by the Disciplinary Authority.  Details of post(s) held in chronological order (enclose separate sheet, if necessary)  Name of post held  Nature

The information furnished above is / are correct to the best of my knowledge and nothing has been suppressed. I understand that in case of my selection, if any information furnished above is found to be false or misrepresented at a later stage, my selection is liable to be cancelled with (he approval of the Competent Authority

Date:

Name & signature of applicant

## CERTIFICATE OF THE ADMINISTRATIVE DEPARTMENT/ CADRE CONTROLLING AUTHORITY

Certified that the particulars furnished by the officer are correct as per the service records and the department has no objection for appointment of the officer on deputation (including short term contract)/deputation on foreign service/absorption (please select the appropriate one).

Date:

Signature of an officer not below the rank of Under Secretary in the cadre controlling authority